



Proper and Easy to Use Payroll Management is a “Must Have” for Your Business

When you think about “must have” items, you probably think of water to drink or shoes to protect your feet. Similar to the necessities in life, payroll management is a necessity in business. Whether you have 2 or 150 employees, you need to make sure payroll is timely and accurate. You don’t want to shortchange your employees and you don’t want to lose money as a company due to manual errors.

One of our clients is on the large end of that spectrum with 150 employees from 16 different departments. Each department submits time through a different method, making for a mess come payroll time. Gathering the data from these methods alone was a huge time commitment and then they had to manually enter that data into Microsoft Dynamics® GP so checks could be cut to their employees. As you can imagine, errors were plentiful, checks weren’t cut on time, and employees were getting fed up with the inconsistency.

Infinia Integrator turned out to be the “must have” for our client to streamline their payroll management. With just a few clicks, our client can import all their transactions into GP, reducing errors and saving hours of data entry each pay period. Our client also loves that it validates the information before the import and shows them exactly where any problems are. And since everyone is familiar with Microsoft Excel, the staff outside the payroll department doesn’t need training. They can use the same Excel spreadsheets they are familiar with to report their time. The only difference is they actually get paid accurately and on time!

Here’s a look at the Payroll screen in Infinia Integrator:

Trx #	Employee ID	Employee Name	Trx Type	Code	Code Name	Department	Department Name	Amount	Tip Receipts	In Addition To Salary
1	BAR0001	Barbario, Angela	Pay Code	HOUR	Hourly Pay Code	INST	Installation	40.00	0.00	No
2	BUCH0001	Buchanan, Nancy	Pay Code	COMM	Commission Pa...	SALE	Sales	-500.00	0.00	No
3	BUCH0001	Buchanan, Nancy	Pay Code	TIPS	Tips	SALE	Sales	45.56	395.54	No
4	DIAZ0001	Diaz, Brenda	Pay Code	HR		INST	Installation	0.00	0.00	No
5	HARU0001	Harui, Roger	Pay Code	HOUR	Hourly Pay Code	INST	Installation	40.00	0.00	No
6	TIANO001	Tiano, Mike	Pay Code	HOUR	Hourly Pay Code	INST	Installation	40.00	0.00	No
7	BAR0001	Barbario, Angela	Pay Code	HOUR	Hourly Pay Code	INST	Installation	40.00	0.00	No
8	HARU0001	Harui, Roger	Pay Code	HOUR	Hourly Pay Code	SHIPP		40.00	0.00	No
9	KAHN0001	Kahn, Wendy	Pay Code	HOUR	Hourly Pay Code	PCRC	Purchasing/Receiving	40.00	0.00	No
10	TIANO001	Tiano, Mike	Pay Code	HOUR	Hourly Pay Code	INST	Installation	40.00	0.00	No
11	BAR0001	Barbario, Angela	Pay Code	HOUR	Hourly Pay Code	INST	Installation	5.00	0.00	No
12	DIAZ0001	Diaz, Brenda	Pay Code	HOUR	Hourly Pay Code	INST	Installation	5.00	0.00	No
13	HARU0001	Harui, Roger	Pay Code	HOUR	Hourly Pay Code	INST	Installation	5.00	0.00	No
14	KAHN0001	Kahn, Wendy	Pay Code	HOUR	Hourly Pay Code	PCRC	Purchasing/Receiving	5.00	0.00	No
15	TIANO001	Tiano, Mike	Pay Code	HOUR	Hourly Pay Code	INST	Installation	5.00	0.00	No
16	LYON0001	Lyon, Robert	Deduction	EPU	Employee Purch...			5.00	0.00	No
17	LYSA0001	Lysaker, Jenny	Deduction	EPU	Employee Purch...			20.00	0.00	No

If you need to streamline payroll management, then contact us for a free trial: sales@infinatech.com or 260-485-0665 x 113.